

Juliet Perry
Principal Officer
www.burbageparishcouncil.gov.uk



Burbage Millennium Hall
Britannia Road
Burbage
Leicestershire
LE10 2HF

7th August 2024

To: **Members of the Administration & Finance Committee**

Cllr R Flemming	Cllr R Mayne
Cllr A Hall	Cllr N Robinson
Cllr R Hoelmer (Vice-Chair)	Cllr P Williams (Chair)
Cllr K Lynch	

Copy to all other members of the Council

(other recipients for information)

Dear Member

There will be a meeting of the **ADMINISTRATION & FINANCE COMMITTEE** Millennium Hall, Britannia Road on **MONDAY 12th AUGUST** at **6.30 pm** and your attendance is required.

The agenda is given overleaf.

Kind regards

Kirsty Jones

Kirsty Jones
Deputy Principal Officer

Members of the public are very welcome to attend

If you have any concerns about attending a physical meeting or require further information on safety measures in place, please do not hesitate to contact the Parish Office for clarification.

Written representations on any items on the agenda are welcome.

Comments can be emailed to info@burbage-council.co.uk or put in the letterbox at Millennium Hall Mon-Fri 8.30am to 4.00pm and must be received **by 9.00am on the day of the meeting.**

Use of mobile phones and other mobile devices

To minimize disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

AGENDA – 12th AUGUST 2024

1. To receive apologies for absence
2. To receive Members declarations of interest
3. To approve the minutes of the meeting held Monday 15th July 2024 (**circulated**)
4. To address any matters arising
5. Public questions & comments relating to items on the agenda
6. To consider requirement for MPLC licence for Millennium Hall (**circulated**)
7. To consider a response to HBBC Statement of Principles consultation (**circulated**)
8. To consider a recommendation from the Environment Committee (**circulated**)
9. To receive reports from sub-committees, working parties and task & finish groups
 - (a) Budget Sub-Committee – no meeting
 - (b) Remembrance Working Party –no meeting
 - (c) Millennium Hall Development Working Party – no meeting
 - (d) Queen’s Platinum Jubilee Task & Finish Group – no meeting
12. To note financial statements and budget reports
 - a) Accounts paid (**circulated**)
 - b) Summary of receipts & payments (**circulated**)
 - c) Bank reconciliation with bank statements (**circulated**)
 - d) Budgetary overspend report (**circulated**)
13. To confirm date and time of next meeting

**MINUTES OF THE
ADMINISTRATION & FINANCE COMMITTEE MEETING
HELD MONDAY 15th JULY 2024
6.30PM
BURBAGE MILLENNIUM HALL**

Present: Cllrs Mr R Flemming, Mrs A Hall, Mr R Hoelmer (Chair), Mr K Lynch,
Mr N Robinson

In attendance: J Perry (Principal Officer & Responsible Financial Officer)
K Jones (Deputy Principal Officer)

These minutes are subject to approval at the next meeting of this Committee

18. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mr Mayne and Mr Williams and were noted.

19. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST

Cllr Mr Robinson declared an interest in agenda item 6, minute number 23.

20. MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE MEETING HELD MONDAY 3rd JUNE 2024

The minutes of the Administration & Finance Committee meeting held on Monday 3rd June 2024 had been circulated to all Members and were considered. Proposed by Cllr Mr Lynch, seconded by Cllr Mrs Hall, and by show of hands, it was

RESOLVED - that the minutes of the meeting held on 3rd June 2024 be approved and signed by the Chairman.

21. MATTERS ARISING

There were no matters arising.

22. PUBLIC QUESTIONS AND COMMENTS

There were no members of the public present.

23. TO CONSIDER A DONATION REQUEST FROM BURBAGE CARNIVAL AND FIREWORKS COMMITTEE TO COVER EVENT INSURANCES

Members considered a request from the Burbage Carnival and Fireworks Committee for a donation towards their insurance costs. Proposed by Cllr Mr Flemming, seconded by Cllr Mrs Hall, and by show of hands, it was

RESOLVED - to provide a donation of £500 towards the carnival event insurance, and £500 towards the firework event insurance.

24. TO CONSIDER A REQUEST FOR FREE ROOM HIRE FROM COMMUNITY PET FOOD BANK

Members considered a request from the Community Pet Food Bank for free hall hire of the meeting room. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Robinson, and by show of hands, it was

RESOLVED - to offer free room hire to the Community Pet Food Bank once every three months, as requested, for twelve months.

25. TO CONSIDER A REQUEST FOR ONGOING FREE HALL HIRE FROM A HELPING HAND

Members considered a request for ongoing free hall hire from A Helping Hand. Proposed by Cllr Mr Flemming, seconded by Cllr Mrs Hall, and by show of hands, it was

RESOLVED - that a further six months of free hall hire be offered.

26. TO NOTE LLOYDS BANK ACCOUNT SERVICE CHARGE INCREASES

Notification of Lloyds Bank service charge increases had been circulated to all Members and were noted.

27. TO NOTE RENEWAL TERMS FOR MOTOR INSURANCE POLICY

The motor insurance renewal policy had been circulated to all Members and was noted.

28. REPORTS FROM SUB-COMMITTEES, WORKING PARTIES AND TASK & FINISH GROUPS

28.1 Budget Sub-Committee

The minutes of a meeting of the Budget Sub-Committee held on 9th July 2024 had been circulated to all Members. Proposed by Cllr Mr Flemming, seconded by Cllr Mr Robinson, and by show of hands, it was

RESOLVED - that the minutes of the meeting held 9th July 2024 be approved.

28.2 Remembrance Working Party

No meeting of the Remembrance Working Party had taken place.

28.3 Millennium Hall Development Working Party

No meeting of the Millennium Hall Development Working Party had taken place.

28.4 Queen's Platinum Jubilee Task & Finish Group

No meeting of the Queen's Platinum Jubilee Task & Finish Group had taken place.

29. FINANCIAL STATEMENTS AND BUDGET REPORTS

The following reports had been circulated to all Members:

- A list of accounts paid
- A summary of receipts and payments
- Bank reconciliation with bank statements

Bank balance at 30th June 2024:

Current Account: £36,138.81
Deposit Account: £713,430.33
32 Day Notice Account: £407,477.84

Members raised no questions and noted the information contained in the documents, which were visibly inspected and signed by the Chairman.

30. TO CONFIRM DATE AND TIME OF NEXT MEETING

Next meeting confirmed as Monday 12th August 2024 at 6.30pm

There being no other business the meeting was closed at 6.40pm.



26 JUL 2024

The Proprietor or Manager
Millennium Hall, Burbage
Britannia Road
Burbage
Hinckley
LE10 2HF



5383/553S405VG00048/48

Status:	No licence on record
Client Reference:	LE102HF14589
Date:	22nd July 2024

Important Notice: Television & Film Licence Compliance

Dear Sir or Madam,

We are writing to you today because our database indicates there is no MPLC Licence at this premises, but please do not worry, we appreciate obtaining the correct licences can sometimes be difficult, so we are here to help understand if Millennium Hall, Burbage needs a licence and how to obtain it.

As of 2016, it has become mandatory for businesses (including centres), who wish to show films or television programmes on their premises, to obtain a license. Motion Picture Licensing Company (MPLC) is an organisation that represents the rights of film and TV producers and distributors, ensuring that organisations like yours have the correct licenses in place for public screenings.

So if television programmes and/or films from our studios partners are ever shown; for example in the centre or staff rest area on broadcast television (terrestrial, Freeview or satellite services), DVD/Blu-ray or viewed from the internet a licence will be required.

Why is this important?

Under the Copyright, Designs and Patents Act 1988, permission is needed from the relevant copyright holders in order to show the television programmes and films in public places including in centres, village halls, clubs or other similar areas. If a centre or other similar location wishes to screen television programmes and films, then it is considered a 'public performance' and illegal unless licensed.

What do we need to do?

If television programmes and/or films from our rightsholders are shown, an MPLC licence will be required. Please now make the necessary licence application to MPLC. **To further clarify, the MPLC licence is required in addition to the TV Licence and any licence you may already hold to play music.**

The licence fee is £326.27 + VAT per year.

How do I obtain a licence?

To apply for the licence you can complete and return the enclosed application form, to apply online visit mplc.com or simply call one of our licensing representatives on **01323 356100**, email enquiriesuk@mplc.com.

If you require further information, please refer to the enclosed **Frequently Asked Questions** or contact us at enquiriesuk@mplc.com or call **01323 356100**.

We look forward to hearing from you.

Yours faithfully

Tyrone Samuel
Head of Licensing

** If you do not need a licence we'd like to stop writing to you. Please let us know by calling 01323 356100*

NB: MPLC may use this information for their lawful business purposes which includes working with other bodies to prevent illegal showings on behalf of the film and TV industry.



Q. Why am I being asked to buy an MPLC licence?

A. Under the Copyright, Designs and Patents Act 1988, the showing of TV programmes and film in public places requires a licence. This does include the showing of broadcast television, DVD/Blu-ray or programmes viewed from the internet. If a business screens TV programmes and/or films then they are considered a 'public performance' and illegal unless licensed. It is an organisations responsibility to ensure the correct licence is in place to cover television programmes and/or film use on company premises or guarantee that such content is not displayed.

Q. I already pay for a TV Licence. Why do I need an MPLC licence as well?

A. Your TV Licence covers the use and installation of TV receiving equipment at the premises specified on the licence. It doesn't cover business premises for the public performance of copyright material contained within films and television programmes.

Q. We already hold a PRS/PPL Licence, why would we also need an MPLC Umbrella Licence?

A. The PRS/PPL are totally separate organisations to Motion Picture Licensing Company (MPLC). They manage music rights only. MPLC are providing the same service for Hollywood and independent film studios together with TV producers. Screening a film or TV programme whether broadcast on TV, on home entertainment DVD/Blu-ray or viewed from the internet requires a licence from MPLC.

Q. We only show TV programmes and/or film in staff rest areas. Do we still need a licence?

A. Yes, the licence is required whether the screenings are for general public/members/guests and/or staff.

Q. How much is the licence?

A. The licence fee is £326.27 + vat per year.

Q. How can I get a licence?

A. To apply for your licence, please complete and return an application form. Alternatively, simply call one of our licensing representatives to arrange a licence on 01323 356100, email enquiriesuk@mplc.com or visit www.themplc.co.uk

Q. What if we do not provide customers with live, real time broadcast television/film?

A. An MPLC licence is still required whether you show television programmes/films whether broadcast live, or on demand (e.g. downloads, streaming, DVD/Blu-ray)

Q. Who are the MPLC?

A. The Motion Picture Licensing Company (MPLC) was established over 30 years ago. The licence is now provided in over 30 countries around the world. This includes licensing within schools, on board coaches, trains, libraries, child-care centres, nurseries and kids clubs, in HM Prisons, on oil rigs, for corporate training, in churches, in healthcare centres, gyms, hotels, private clubs, bars and restaurants, within government services and within retailers. MPLC are part of Trading Standards 'Buy with Confidence' Scheme (ref: 1588/05) and joined a Primary Authority Partnership with East Sussex Trading Standards. As well as this we are a member of the Federation Against Copyright Theft (FACT) organisation and listed as a Licensing Body at GOV.UK (see – Licensing bodies and collective management organisations). MPLC are Corporate Affiliate Members of the Chartered Trading Standards Institute (025343).

Q. Who can I talk to for further independent advice on this matter?

You can contact Trading Standards. We are part of their 'Buy with Confidence' Scheme (ref: 1588/05) and a Primary Authority Partnership with East Sussex Trading Standards. You can contact Citizens Advice or Federation Against Copyright Theft (FACT).

Q. What are the penalties for screening without the licence?

A. The Copyright, Designs and Patents Act in §107 prescribes damages for infringement of copyright that may subject you to substantial fines and penalties. In addition, Section 97(2) of the act allows the court to consider the flagrancy of the infringement and any benefit, in order to award additional damages.

Q. Who would prosecute?

A. The Federation Against Copyright Theft Organisation (FACT). They work with the Police, Trading Standards and Customs and Excise departments to investigate and prosecute illegal showings on behalf of the film and TV industry.

Q. How can I contact MPLC?

E. enquiriesuk@mplc.com

T. 01323 356100

W. www.themplc.co.uk

From: [Mark Brymer](#)
To: [REDACTED]
Subject: Gambling Act - Policy Refresh
Date: 06 August 2024 16:43:59
Attachments: [Gambling Act 2005 Policy 2024.pdf](#)

Dear Sir/Madam,

As the Licensing Authority, Hinckley & Bosworth Borough Council are required by the Gambling Act 2005 to produce a Statement of Principles, for which we propose to apply when exercising our functions under the Act.

This Statement of Principles identifies a policy that the Council will generally apply to promote the licensing objectives when considering applications made under the Act. The Statement of Principles is prepared having regard to the [Guidance to Local Authorities](#) issued by the Gambling Commission and the licensing objectives of the Gambling Act 2005.

Every three years, the Council is required to review its Statement of Principles, giving appropriate opportunity to consult interested parties before being published, taking effect thereafter.

The current Statement of Principles is due to expire in January 2025, and so the Council invite your consultation of the document, which proposes only minor changes (section 1:10) to the number of licensed premises based on recent enquiries by operators.

Consultation ends on: 9th September 2024.

To view the proposed Statement of Principles, it is available on the Councils website: [Policy overview | Gambling Act 2005 - Policy | Hinckley & Bosworth Borough Council \(hinckley-bosworth.gov.uk\)](#)

Or it can be viewed at Council Offices, The Hinckley Hub, Rugby Road, Hinckley, LE10 0FR (copy attached).

Gamble Aware have published interactive maps which have been designed for use by local authorities, the maps show the prevalence of problem gambling severity in each local authority and ward area as well as usage of, and reported demand for, treatment and support for gambling harms.

This information can be found here:- [Gambling Prevalence, Harm & Support Map - Great Britain \(gambleaware.org\)](#)

How to comment on the Statement of Principles 2025 - 2028

If you wish to comment on the proposed Statement of Principles, please do so in writing to:

The Licensing Department
The Hinckley Hub,
Rugby Road,
Hinckley,
Leicestershire,
LE10 0FR

Or by email: esadmin@hinckley-bosworth.gov.uk

Yours faithfully,

Mark

Mark Brymer
Principal Licensing Officer
Hinckley & Bosworth Borough Council

01455 238141

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Hinckley & Bosworth
Borough Council

Gambling Act 2005

Statement of Principles

Foreword

The [Gambling Act 2005](#) has now been in force since 1st September 2007 and this is Hinckley & Bosworth Borough Councils seventh Statement of Principles.

Under the Act, the Licensing Authority is required to prepare and publish a Statement of Principles (Policy). Since the introduction of the Act, the policy has assisted in promoting the three licensing objectives detailed under the Act:

- preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime,
- ensuring that gambling is conducted in a fair and open way, and
- protecting children and other vulnerable persons from being harmed or exploited by gambling.

The Licensing Authority has considered and evaluated the effectiveness of the current policy and has decided no amendments are necessary.

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Glossary of Terms

Licensing Objectives:	As defined in Part 4 of the Statement of Principles
Licensing Authority	Hinckley & Bosworth Borough Council
Borough:	The area administered by Hinckley & Bosworth Borough Council is shown at Appendix C
Licensing Authority Functions:	Are defined in section 1.4
Notifications:	Means notification of temporary and occasional use notices
Act:	The Gambling Act 2005
Regulations:	Regulations made under the Gambling Act 2005
Premises:	Any place, including a vehicle, vessel or moveable structure
Code of Practice:	Means any relevant code of practice under section 24 of the Gambling Act 2005
Mandatory Condition:	Set by the Secretary of State (some set out in the Act) and some to be prescribed by regulations.
Default Condition:	To be prescribed in Regulations made by the Secretary of State to be attached to all classes of premises licence, unless excluded by Hinckley & Bosworth Borough Council
Specific Condition	Conditions that can be attached to an individual premises by the Licensing Authority. (However, these conditions cannot prevent compliance with operating licence conditions.)
Responsible Licensing Authority:	The following are responsible authorities: <ol style="list-style-type: none"> 1. The Licensing Authority in whose area the premises are wholly or mainly situated (HBBC) 2. The Gambling Commission. 3. The Chief Officer of Police for Leicestershire. 4. Leicestershire Fire and Rescue Service. 5. The Local Planning Licensing Authority (HBBC) 6. A Licensing Authority with functions in relation to pollution of the environment or harm to human health. 7. A designated body to advise on the protection of children. 8. HM Customs and Excise.
Interested Party:	For the purposes of this Act, a person is an interested party in relation to a premises licence if, in the opinion of the Licensing Authority which issues the license or to which the application is made, the person: - <ol style="list-style-type: none"> a) Lives sufficiently close to the premises to be likely to be affected by the authorised activities. b) Has business interests that might be affected by the authorised activities. c) Represents persons who satisfy a) or b) above.
Categories of machines	A= Unlimited, B1 = £10000 B2 = £500 B3 = £500 B4 = £400, C = £100, D = £ 5 cash to £50 non-monetary prize.

Licensing Objectives under the Gambling Act 2005

The Gambling Act 2005 (The Act) sets out three clear licensing objectives which are: -

1. Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime.
2. Ensuring that gambling is carried out in a fair and open way.
3. Protecting children and other vulnerable persons from being harmed or exploited by gambling

This Licensing Authority is aware that, under Section 153 of the Act, in making decisions about premises licences and temporary use notices it should aim to permit the use of premises for gambling in so far as it thinks it is:

- in accordance with any relevant Codes of Practice under section 24 of the Act.
- in accordance with the Gambling Commission Guidance.
- in accordance with this Statement of Principles, and
- reasonably consistent with the licensing objectives.

1.1 Introduction

Hinckley & Bosworth Borough Council became the Licensing Authority under the Gambling Act 2005. The Council's Geographical area is shown in Appendix C.

Licensing authorities are required by the Gambling Act 2005 to publish a statement of principles to apply when exercising their functions. The statement must be published every three years. This statement will come into effect one month after adoption by the Council and will be valid for three years.

1.2 Declaration

The Licensing Authority declares that this Statement of Principles has been prepared having regard to the provisions of the Guidance issued by the Gambling Commission 2023 and the licensing objectives of the Gambling Act 2005.

This Statement of Principles can be viewed on Hinckley & Bosworth Borough Council's website: - www.hinckley-bosworth.gov.uk

1.3 Consultees on the Statement of Principles

The Statement of Principles has been subject to formal consultation with: -

1. Leicestershire Constabulary.
2. Representatives of the holders of the various licences for premises within the Borough who will be affected by this Policy.
3. Persons/bodies representing the interests of persons likely to be affected by this policy.

A full list is shown in Appendix A.

1.4 Licensing Authority Functions

The Licensing Authority is required under the Act to:

- Be responsible for the licensing of premises where gambling activities are to take place by issuing Premises Licences.
- Issue Provisional Statements (a premises that is expected to be constructed; altered; or where a person acquires a right to occupy).
- Regulate members' clubs and miners' welfare institutes who wish to undertake certain gaming activities via issuing Club Gaming Permits and/or Club Machine Permits.
- Issue Club Machine Permits to commercial clubs.
- Grant permits for the use of certain lower stake gaming machines at unlicensed Family Entertainment Centres.
- Receive notifications from alcohol licensed premises (under the Licensing Act 2003) for the use of two or fewer gaming machines.
- Issue Licensed Premises Gaming Machine Permits for pubs licensed, under the Licensing Act 2003, where there are more than two gaming machines.
- Register small society lotteries below prescribed thresholds.
- Issue Prize Gaming Permits.
- Receive and endorse Temporary Use Notices.
- Receive and acknowledge Occasional Use Notices.
- Provide information to the Gambling Commission regarding details of licences issued (see section below on 'information exchange').
- Maintain registers of the permits and licences that are issued under these functions.

It should be noted that local licensing authorities are not involved in licensing remote gambling (internet gambling). The Gambling Commission licence remote gaming via operator's licences.

Spread betting is regulated by The Financial Services Authority and the National Lottery is now regulated by The Gambling Commission.

1.5 Information exchange

In fulfilling its functions under sections 29, 30 and 350 of the Act with respect to the exchange of relevant information with other regulatory bodies the Council will establish protocols in this respect. In exchanging such information, the Council will conform to the requirements of the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 in accordance with the Council's existing policies.

Details of those persons making representations will be made available to applicants to allow for negotiation and, in the event of a hearing being held, will form part of a public document. Anyone making representations or applying for the review of a premises licence will be informed that their details will be disclosed.

1.6 Enforcement

Licensing authorities are required by regulation under the Gambling Act 2005 to state the principles to be applied by the authority in exercising the functions under Part 15 of the Act with respect to the inspection of premises; and the powers under section 346 of the Act to institute criminal proceedings in respect of the offences specified. This licensing authority's principles are that: It will be guided by the Gambling Commission's Guidance and will endeavour to be:

- Proportionate: regulators should only intervene when necessary and remedies should be appropriate to the risk posed.
- Accountable: regulators must be able to justify decisions and be subject to public scrutiny.
- Consistent: rules and standards must be joined up and implemented fairly.
- Transparent: regulators should be open, keep regulations simple and user friendly.
- Targeted: regulation should be focused on the problem.

As per the Gambling Commission's Guidance to Licensing Authorities this licensing authority will endeavour to avoid duplication with other regulatory regimes so far as possible.

This licensing authority has implemented a risk-based inspection programme, based on.

- The licensing objectives.
- The relevant codes of practice.
- Guidance issued by the Gambling Commission.
- The principles set out in this statement of licensing policy.

The main enforcement and compliance role for this licensing authority in terms of the Gambling Act 2005 is to ensure compliance with the premises licences and other permissions which it authorises. The Gambling Commission is the enforcement body for the operating and personal licences. Concerns about manufacture, supply or repair of gaming machines should be notified to the Gambling Commission.

The licensing authority will keep itself informed of developments as regards the work of the Office for Product Safety & Standards (OPSS) in its consideration of the regulatory functions of local authorities.

1.7 Responsible Authorities

In exercising this licensing authority's powers under Section 157 of the Act to designate, in writing, a body which is competent to advise the authority about the protection of children from harm, the following principles have been applied:

- The need for the body to be responsible for an area covering the whole of the licensing authority's area.
- The need for the body to be answerable to democratically elected persons, rather than any particular vested interest group etc.

In accordance with the guidance this authority designates the Leicestershire and Rutland Safeguarding Children Partnership.

1.8 Interested Parties

Interested parties can make representations about licence applications or apply for a review of an existing licence. These parties are defined in the Gambling Act 2005 as follows:

For the purposes of this Part a person is an interested party in relation to an application for or in respect of a premises licence if, in the opinion of the licensing authority which issues the licence or to which the applications is made, the person-

- a) lives sufficiently close to the premises to be likely to be affected by the authorised activities.
- b) has business interests that might be affected by the authorised activities, or
- c) represents persons who satisfy paragraph (a) or (b).

The licensing authority is required by regulations to state the principles it will apply in exercising its powers under the Gambling Act 2005 to determine whether a person is an interested party. The principles are:

Each case will be decided upon its merits. This authority will not apply a rigid rule to its decision making. It will consider the examples of considerations provided in the Gambling Commission's Guidance to Licensing Authorities at 8.9 to 8.17 It will also consider the Gambling Commission's Guidance that "has business interests" should be given the widest possible interpretation and include partnerships, charities, faith groups and medical practices.

Interested parties can be persons who are democratically elected such as councillors and MP's. No specific evidence of being asked to represent an interested person will be required if the Councillor / MP represent the Ward likely to be affected. Likewise, parish councils likely to be affected will be interested parties. Other than these bodies the Council will require written evidence that a person/body represents someone who either lives or works sufficiently close to the premises to be affected by the authorised activities.

If individuals wish to approach councillors to ask them to represent their views, then care should be taken that the councillors are not part of the Licensing Committee dealing with the licence application.

1.9 Local Risk assessment

The Gambling Commission's [Licence Conditions and Codes of Practice](#) (LCCP) require licensees to assess the local risks to the licensing objectives posed by the provision of gambling facilities at each of their premises, and have policies, procedures and control measures in place to mitigate those risks.

As part of the application process licensees are required to submit a local risk assessment.

- to take account of significant changes in local circumstances, including those identified in a licensing authority's statement of licensing policy.
- when applying for a variation of a premises licence and
- when there are significant changes at a licensee's premises that may affect their mitigation of local risks.
- in any case, undertake a local risk assessment when applying for a new premises licence.

The council requires the licensee to keep a copy of the local area risk assessment (LARA) on site to share with licensing officers upon request during compliance visits. The risk assessment will set out the measures the licensee has in place to address specific issues where concerns exist over new or existing risks. By adopting this proactive approach, the Council and licensees will be able to reduce the occasions on which a premises review may be required.

The council will expect the local risk assessment to consider as a minimum:

- the location of services for children such as schools, playgrounds, leisure/community centres and other areas where children will gather.
- the demographics of the area in relation to vulnerable groups.
- whether the premises is in an area subject to high levels of crime and/or disorder.
- local risk assessments should show how vulnerable people, including people with gambling dependencies are protected.

1.10 Local Area Profile

The following area profile has been included to facilitate operators being able to better understand the environment within Hinckley & Bosworth Borough Council and therefore proactively mitigate risks to the licensing objectives. At the time of publication, the Borough of Hinckley & Bosworth has a total of seven gambling premises licences. All premises licensed under the Gambling Act 2005 within the borough may be accessed by adults (over 18's) only.

The breakdown of licences is given below by Ward:

Hinckley Castle	2 Betting Premises	1 Adult Gaming Centre
	1 Bingo Premises*	
Groby	1 Betting Premises	
Earl Shilton	1 Betting Premises	
Burbage Sketchley	1 Betting Premises	

Local Area Overview

Betting Premises

There are currently five betting premises within the Borough. We have contacted all betting premises in relation machines known as fixed odds betting terminals (FOBT). The information obtained shows that there is no excessive use of the machines and proper control and monitoring of these machines by licence holders are in place. Although no complaints have been received about any betting premises since 2007 the LA is aware that people with problem gambling behaviours, committing criminal / antisocial behaviours or minors trying to access gambling are unlikely to complain. Officers will continue to monitor premises through proactive visits to ensure compliance.

Adult Gaming Centre (AGC)

There is one AGC in Hinckley town centre. The premises are able to make [category](#) B, C and D gaming machines available for use. Only persons over the age of 18 can enter the premises and play the machines.

Casino

There are no licensed casinos in the borough.

Tracks

There are no licensed track betting premises in the borough.

Family Entertainment Centre (FEC)

There are no family entertainment centres in the borough.

Bingo Premises

There is one premises in Hinckley town centre.

Part 2 – Premises Licensing

2.1 General Principles

Premises licences will be subject to the requirements set out in the Gambling Act 2005 and regulations, as well as specific mandatory and default conditions as detailed in regulations issued by the Secretary of State. Licensing authorities can exclude default conditions and also attach others, where it is believed to be appropriate.

This Licensing Authority is aware that in making decisions about premises licences it should aim to permit the use of premises for gambling in so far as it thinks it is:

- in accordance with relevant code of practice issued by the Commission.
- in accordance with any relevant guidance issued by the Commission.
- reasonably consistent with the licensing objectives and
- in accordance with the Licensing Authority's Statement of Principles.

It is appreciated that "moral objections to gambling are not a valid reason to reject applications for premises licences" and also that unmet demand is not a criterion for the Licensing Authority.

2.2 Definition of Premises

In the Act, "premises" is defined as including "any place". Section 152 prevents more than one premises licence applying to any place. But a single building could be subject to more than one premises licence, provided they are for different parts of the building and the different parts of the building can be reasonably regarded as being different premises. This approach has been taken to allow large, multiple unit premises such as a pleasure park, pier, track or shopping mall to obtain discrete premises licences, where appropriate safeguards are in place. However, the licensing authority will pay particular attention if there are issues about sub-divisions of a single building or plot and will ensure that mandatory conditions relating to access between premises are observed.

The guidance states that: "In most cases the expectation is that a single building / plot will be the subject of an application for a licence, for example, 32 High Street. But that does not mean 32 High Street cannot be the subject of separate premises licences for the basement and ground floor, if they are configured acceptably. Whether different parts of a building can properly be regarded as being separate premises will depend on the circumstances. The location of the premises will clearly be an important consideration and the suitability of the division is likely to be a matter for discussion between the operator and the licensing officer. However, the Commission does not consider that areas of a building that are artificially or temporarily separated, for example by ropes or moveable partitions, can properly be regarded as different premises."

This licensing authority takes note that: care should be taken in considering applications for multiple licences for a building and those relating to a discrete part of a building used for other (non-gambling) purposes. Officers should be aware of the following:

- The third licensing objective seeks to protect children from being harmed by gambling. In practice that means not only preventing them from taking part in gambling, but also preventing them from being near gambling. Therefore, premises should be configured so that children are not invited to participate in, have accidental access to or closely observe gambling where they are prohibited from participating.
- Entrances to and exits from parts of a building covered by one or more premises licences should be separate and identifiable so that the separation of different premises is not compromised, and people do not “drift” into a gambling area. In this context it should normally be possible to access the premises without going through another licensed premises or premises with a permit.
- Customers should be able to participate in the activity names on the premises licence.

Officers will consider the following factors:

- Do the premises have a separate registration for business rates?
- Is the premises’ neighbouring premises owned by the same person or someone else?
- Can each of the premises be accessed from the street or a public passageway?
- Can the premises only be accessed from any other gambling premises?

This authority will consider these and other relevant factors in making its decision, depending on all the circumstances of the case.

The relevant access provisions for each premises type are as follows:

Casinos

- The principal access entrance to the premises must be from a street.
- No entrance to a casino must be from premises that are used wholly or mainly by children and/or young persons.
- No customer must be able to enter a casino directly from any other premises which holds a gambling premises licence.

Adult Gaming Centre

- No customer must be able to access the premises directly from any other licensed gambling premises.

Betting Shops

- Access must be from a street or from another premises with a betting premises licence.
- No direct access from a betting shop to another premises used for the retail sale of merchandise or services. In effect there cannot be an entrance to a betting shop from a shop of any kind and you could not have a betting shop at the back of a café – the whole area would have to be licensed.

Tracks

No customer should be able to access the premises directly from:

- a casino.
- an adult gaming centre.

Bingo Premises

No customer must be able to access the premise directly from:

- a casino.
- an adult gaming centre.
- a betting premises, other than a track.

Family Entertainment Centre

No customer must be able to access the premises directly from:

- a casino.
- an adult gaming centre.
- a betting premises, other than a track.

Premises “ready for gambling”

A licence to use premises for gambling will only be issued in relation to premises that the licensing authority can be satisfied are going to be ready to be used for gambling in the reasonably near future, consistent with the scale of building or alterations required before the premises are brought into use.

If the construction of a premises is not yet complete, or if they need alteration, or if the applicant does not yet have a right to occupy them, then an application for a provisional statement should be made instead.

In deciding whether a premises licence can be granted where there are outstanding construction or alteration works at a premises, the authority will determine applications on their merits, applying a two stage consideration process:-

- First, whether the premises ought to be permitted to be used for gambling.
- Second, whether appropriate conditions can be put in place to cater for the situation that the premises are not yet in the state in which they ought to be before gambling takes place.

Applicants should note that this authority is entitled to decide that it is appropriate to grant a licence subject to conditions, but it is not obliged to grant such a licence.

2.3 Location of Premises

This licensing authority is aware that demand issues cannot be considered about the location of premises but that considerations in terms of the licensing objectives are relevant to its decision-making. This authority will pay particular attention to the protection of children and vulnerable persons from being harmed or exploited by gambling, as well as issues of crime and disorder. Should any specific policy be decided upon as regards areas where gambling premises should not be located, this statement will be updated. It should be noted that any such policy does not preclude any application being made and each application will be decided on its merits, with the onus upon the applicant showing how potential concerns can be overcome.

2.4 Planning

In determining applications, the licensing authority has a duty to take into consideration all relevant matters and not to take into consideration any irrelevant matters, i.e. those not related to gambling and the licensing objectives. One example of an irrelevant matter would be the likelihood of the applicant obtaining planning permission or building regulations approval for their proposal.

This authority will not consider irrelevant matters and notes the following excerpt from the Guidance:

When dealing with a premises licence application for finished buildings, the licensing authority should not consider whether those buildings comply with the necessary planning or building consents. Those matters should be dealt with under relevant planning control and building regulation powers, and not form part of the consideration for the premises licence. Section 210 of the 2005 Act prevents licensing authorities considering the likelihood of the proposal by the applicant obtaining planning or building consent when considering a premises licence application. Equally the grant of a gambling premises licence does not prejudice or prevent any action that may be appropriate under the law relating to planning or building.

2.5 Duplication with other regulatory regimes

Duplication with other regulatory regimes - This licensing authority seeks to avoid any duplication with other statutory / regulatory systems where possible, including planning. This authority will not consider whether a licence application is likely to be awarded planning permission or building regulations approval, in its consideration of it. It will though, listen to, and consider carefully, any concerns about conditions which are not able to be met by licensees due to planning restrictions, should such a situation arise.

When dealing with a premises licence application for finished buildings, this authority will not consider whether those buildings have to comply with the necessary planning or buildings consents. Fire or health and safety risks will not be considered, as these matters are dealt with under relevant planning control, buildings and other regulations and must not form part of the consideration for the premises licence.

2.6 Casinos

There are currently no casinos operating within the Borough.

There is no resolution to prohibit casinos in the Borough at present. However, the Council reserves the right to review this situation and may resolve not to permit casinos.

Should the Licensing Authority choose to make such a resolution under section 166 of the Act, this will be a resolution of Full Council following considered debate, and the reasons for making the resolution will be given. There is no right of appeal against this resolution.

2.7 Bingo Premises

Licensing authorities need to satisfy themselves that bingo can be played in any bingo premises for which they issue a premises licence. This will be a relevant consideration where the operator of an existing bingo premises applies to vary their licence to exclude an area of the existing premises from its ambit and then applies for a new premises licence, or multiple licences, for that or those excluded areas.

This authority also notes that regarding the unusual circumstances in which the splitting of pre-existing premises into two adjacent premises might be permitted, and that it is not permissible to locate eight category B3 gaming machines in one of the resulting premises, as the gaming machine entitlement for that premises would be exceeded.

Children and young people are allowed into bingo premises; however, they are not permitted to participate in the bingo and if category B or C machines are made available for use these must be separated from areas where children and young people are allowed.

2.8 Betting Premises

Betting machines - This licensing authority will, take into account the size of the premises, the number of counter positions available for person-to-person transactions, and the ability of staff to monitor the use of the machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator wants to offer.

2.9 Tracks

This licensing authority is aware that tracks may be subject to one or more than one premises licence, provided each licence relates to a specified area of the track. This licensing authority will especially consider the impact upon the third licensing objective (i.e. the protection of children and vulnerable persons from being harmed or exploited by gambling) and the need to ensure that entrances to each type of premises are distinct and that children are excluded from gambling areas where they are not permitted to enter. At present there are no tracks within the Borough.

This authority will therefore expect the premises licence applicant to demonstrate suitable measures to ensure that children do not have access to adult only gaming facilities. It is noted that children and young persons will be permitted to enter track areas where facilities for betting are provided on days when dog-racing and/or horse racing takes place, but that they are still prevented from entering areas where gaming machines (other than category D machines) are provided.

The licensing authority may consider the following measures to meet the licensing objectives:

- Proof of age schemes.
- CCTV.
- Supervision of entrances / machine areas.
- Physical separation of areas.
- Location of entry.
- Notices / signage.
- Specific opening hours.
- Self-exclusion schemes.
- Provision of leaflets for organisations such as GamCare.

This list is not mandatory, nor exhaustive, and is merely indicative of example measures.

Gaming machines

Where the applicant holds a pool betting operating licence and is going to use the entitlement to four gaming machines, machines (other than category D machines) should be in areas from which children are excluded.

Betting machines

This licensing authority will, take into account the size of the premises and the ability of staff to monitor the use of the machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator proposes to offer.

Applications and plans

The Gambling Act (s51) requires applicants to submit plans of the premises with their application, in order to ensure that the licensing authority has the necessary information to make an informed judgement about whether the premises are fit for gambling. The plan will also be used for the licensing authority to plan future premises inspection activity.

Plans for tracks do not need to be in a particular scale but should be drawn to scale and should be sufficiently detailed to include the information required by regulations.

Some tracks may be situated on agricultural land where the perimeter is not defined by virtue of an outer wall or fence, such as point-to-point racetracks. In such instances, where an entry fee is levied, track premises licence holders may erect temporary structures to restrict access to premises.

In the rare cases where the outer perimeter cannot be defined, it is likely that the track in question will not be specifically designed for the frequent holding of sporting events or races. In such cases betting facilities may be better provided through occasional use notices where the boundary premises do not need to be defined.

The authority appreciates that it is sometimes difficult to define the precise location of betting areas on tracks. The precise location of where betting facilities are provided is not required to be shown on track plans, both by virtue of the fact that betting is permitted anywhere on the premises and because of the difficulties associated with pinpointing exact locations for some types of tracks. Applicants should provide sufficient information that this authority can satisfy itself that the plan indicates the main areas where betting might take place.

2.10 Adult Gaming Centre (AGC)

This licensing authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to, for example, ensure that under 18-year-olds do not have access to the premises.

This licensing authority may consider measures to meet the licensing objectives such as:

- Proof of age schemes.
- CCTV.
- Supervision of entrances / machine areas.
- Physical separation of areas.
- Location of entry.
- Notices / signage.
- Specific opening hours.
- Self-exclusion schemes.
- Provision of information leaflets for organisations such as GamCare.

2.11 Family Entertainment Centre (FEC)

This licensing authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the authority, for example, that there will be sufficient measures to ensure that under 18 year olds do not have access to the adult only gaming machine areas.

This licensing authority may consider measures to meet the licensing objectives such as:

- CCTV.
- Supervision of entrances / machine areas.
- Physical separation of areas.
- Location of entry.
- Notices / signage.
- Specific opening hours.
- Self-exclusion schemes.
- Provision of information leaflets for organisations such as GamCare.
- Measures / training for staff on how to deal with suspected truant school children on the premises.

This list is not mandatory, nor exhaustive, and is merely indicative of example measures.

2.12 Travelling Fairs

This licensing authority is responsible for deciding whether, where category D machines and / or equal chance prize gaming without a permit is to be made available for use at travelling fairs, the statutory requirement that the facilities for gambling amount to no more than an ancillary amusement at the fair is met.

The licensing authority will also consider whether the applicant falls within the statutory definition of a travelling fair.

It is noted that the 27- day statutory maximum for the land being used as a fair applies on a per calendar year basis, and that it applies to the piece of land on which the fairs are held, regardless of whether it is the same or different travelling fairs occupying the land.

This licensing authority will work with its neighbouring authorities to ensure that land which crosses our boundaries is monitored so that the statutory limits are not exceeded.

2.13 Provisional Statements

Developers may wish to apply to this authority for provisional statements before entering a contract to buy or lease property or land to judge whether a development is worth taking forward in light of the need to obtain a premises licence. There is no need for the applicant to hold an operating licence to apply for a provisional statement.

S204 of the Gambling Act provides for a person to make an application to the licensing authority for a provisional statement in respect of premises that he or she:

- expects to be constructed.
- expects to be altered or
- expects to acquire a right to occupy.

The process for considering an application for a provisional statement is the same as that for a premises licence application. The applicant is obliged to give notice of the application in the same way as applying for a premises licence. Responsible authorities and interested parties may make representations and there are rights of appeal.

In contrast to the premises licence application, the applicant does not have to hold or have applied for an operating licence from the Gambling Commission (except in the case of a track) and they do not have to have a right to occupy the premises in respect of which their provisional application is made.

The holder of a provisional statement may then apply for a premises licence once the premises are constructed, altered or acquired. The licensing authority will be constrained in the matters it can consider when determining the premises licence application, and in terms of representations about premises licence applications that follow the grant of a provisional statement, no further representations from relevant authorities or interested parties can be considered unless:

- they concern matters which could not have been addressed at the provisional statement stage, or
- they reflect a change in the applicant's circumstances.

In addition, the authority may refuse the premises licence (or grant it on terms different to those attached to the provisional statement) only by reference to matters:

- which could not have been raised by objectors at the provisional statement stage.
- which in the authority's opinion reflect a change in the operator's circumstances or
- where the premises has not been constructed in accordance with the plan submitted with the application. This must be a substantial change to the plan and this licensing authority notes that it can discuss any concerns it has with the applicant before deciding.

2.14 Licence Review

Requests for a review of a premises licence can be made by interested parties or responsible authorities; however, it is for the licensing authority to decide whether the review is to be carried-out. This will be based on whether the request for the review is relevant to the matters listed below.

- in accordance with code of practice issued by the Commission.
- in accordance with any relevant guidance issued by the Commission.
- reasonably consistent with the licensing objectives and
- in accordance with this authority's statement of principles.

The request for the review will also be subject to the consideration by the authority as to whether the request is frivolous, vexatious, or whether it will certainly not cause this authority to wish to alter/revoke/suspend the licence, or whether it is substantially the same as previous representations or requests for review.

The licensing authority can also initiate a review of a particular premises licence, or a particular class of premises licence based on any reason which it thinks is appropriate.

Once a valid application for a review has been received by the licensing authority, representations can be made by responsible authorities and interested parties during a 28-day period. This period begins 7 days after the application was received by the licensing authority, who will publish notice of the application within 7 days of receipt.

The licensing authority must carry out the review as soon as possible after the 28-day period for making representations has passed.

The purpose of the review will be to determine whether the licensing authority should take any action in relation to the licence. If action is justified, the options open to the licensing authority are: -

- add, remove or amend a licence condition imposed by the licensing authority.
- exclude a default condition imposed by the Secretary of State (e.g. opening hours) or remove or amend such an exclusion.
- suspend the premises licence for a period not exceeding three months and
- revoke the premises licence.

In determining what action, if any, should be taken following a review, the licensing authority must have regard to the principles set out in section 153 of the Act, as well as any relevant representations.

In particular, the licensing authority may also initiate a review of a premises licence on the grounds that a premises licence holder has not provided facilities for gambling at the premises. This is to prevent people from applying for licences in a speculative manner without intending to use them.

Once the review has been completed, the licensing authority must, as soon as possible, notify its decision to:

- the licence holder.
- the applicant for review
- the Commission.
- any person who made representations.
- the chief officer of police or chief constable and
- Her Majesty's Commissioners for Revenue and Customs (HMRC).

2.15 Reasons for a Decision

It is a requirement of the Act that a licensing authority gives reasons for a rejection of an application, but it is good practice for reasons to be given in relation to all decisions.

A failure to give reasons may result in an appeal of the decision or the suggestion that the licensing authority did not have regard to all the relevant information when making its decision, in line with its obligation under s.153 of the Act

2.16 Appeals

An appeal against a decision of this licensing authority has to be made to the Magistrates' Court for the local justice area in which the premises concerned are situated.

To begin an appeal, the appellant must give notice of their appeal within 21 days of their having received notice of the relevant decision. During that period, and until any appeal that has been brought has been finally determined, a determination or other action by the licensing authority will not have effect unless the licensing authority so directs.

If the licence holder or the person who made the application appeals, the licensing authority will be the respondent. If the appeal is made by someone else, then the licence holder / applicant will be a respondent to the appeal along with the licensing authority.

There is a further right of appeal from the Magistrates' Court to the High Court in England and Wales.

Part 3 - Permits / Temporary & Occasional Use Notice

3.1 Unlicensed Family Entertainment Centres (UFEC)

Where a premises does not hold a premises licence but wishes to provide gaming machines, it may apply to the licensing authority for this permit. It should be noted that the applicant must show that the premises will be wholly or mainly used for making gaming machines available for use (Section 238).

The Gambling Act 2005 states that a licensing authority may prepare a statement of principles that they propose to consider in determining the suitability of an applicant for a permit and in preparing this statement, and/or considering applications, it need not (but may) have regard to the licensing objectives and shall have regard to any relevant guidance issued by the Commission under section 25.

This Licensing authority will want applications to demonstrate:

- a full understanding of the maximum stakes and prizes of the gambling that is permissible in unlicensed Family Entertainment Centres.
- that the applicant has no relevant convictions (those that are set out in Schedule 7 of the Act and
- that staff are trained to have a full understanding of the maximum stakes and prizes.

It should be noted that the licensing authority cannot attach conditions to this type of permit.

Statement of Principles

This licensing authority will expect the applicant to show that there are policies and procedures in place to protect children from harm. Harm in this context is not limited to harm from gambling but includes wider child protection considerations. The efficiency of such policies and procedures will each be considered on their merits; however, they may include appropriate measures / training for staff as regards suspected truant school children on the premises, measures / training covering how staff would deal with unsupervised very young children being on the premises, or children causing perceived problems on / around the premises. This licensing authority will also expect, as per Gambling Commission Guidance, that applicants demonstrate a full understanding of the maximum stakes and prizes of the gambling that is permissible in unlicensed FECs; that the applicant has no relevant convictions (those that are set out in Schedule 7 of the Act); and that staff are trained to have a full understanding of the maximum stakes and prizes.

3.2 Alcohol Licensed premises - Automatic entitlement: two machines

There is provision in the Act for premises licensed to sell alcohol for consumption on the premises to automatically have 2 gaming machines of categories C and/or D. The premises merely need to notify the licensing authority.

To promote best practice Hinckley & Bosworth Borough Council produce a summary document and request that premises licence holders (Licensing Act 2003) display it as good practice. By displaying a summary of gaming machine entitlement, the designated premises supervisor (DPS) is showing co-operation with the fair & open objective of the Gambling Act 2005 by letting people know what the machines actually are that they may be playing and that the premises is licensed to operate those machines. The summary also contributes towards keeping crime out of gambling by letting people see that if a premise is licensed for two machines but has four on the premises there is an avenue to raise that with the Local Authority and/or the Gambling Commission.

<http://www.gamblingcommission.gov.uk/pdf/code-of-practice-for-gaming-machines-in-clubs-and-premises-with-an-alcohol-licence.pdf>

The licensing authority can remove the automatic authorisation in respect of any particular premises if:

- provision of the machines is not reasonably consistent with the pursuit of the licensing objectives.
- gaming has taken place on the premises that breaches a condition of section 282 of the Gambling Act (i.e. that written notice has been provided to the licensing authority, that a fee has been provided and that any relevant code of practice issued by the Gambling Commission about the location and operation of the machine has been complied with).
- the premises are mainly used for gaming or
- an offence under the Gambling Act has been committed on the premises.

Alcohol Licensed Gaming Machine Permit: 3 or more machines

If a premises wishes to have more than 2 machines, then it needs to apply for a permit and the licensing authority must consider that application based upon the licensing objectives, any guidance issued by the Gambling Commission issued under Section 25 of the Gambling Act 2005, and “such matters as they think relevant.”

This licensing authority considers that such matters will be decided on a case-by-case basis but generally there will be regard to the need to protect children and vulnerable persons from harmed or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to ensure that under 18-year-olds do not have access to the adult only gaming machines. Measures which will satisfy the authority that there will be no access may include the adult machines being in sight of the bar, or in the sight of staff who will monitor that the machines are not being used by those under 18. Notices and signage may also be help. As regards the protection of vulnerable persons, applicants may wish to consider the provision of information leaflets / helpline numbers for organisations such as GamCare.

It is recognised that some alcohol licensed premises may apply for a premises licence for their non-alcohol licensed areas. Any such application would most likely need to be applied for and dealt with as an Adult Gaming Centre premises licence.

It should be noted that the licensing authority can decide to grant the application with a smaller number of machines and/or a different category of machines than that applied for. Conditions (other than these) cannot be attached.

It should also be noted that the holder of a permit must comply with any Code of Practice issued by the Gambling Commission about the location and operation of the machine.

3.3 Club Gaming Permits & Club Machine Permits

The Licensing Authority may grant members' clubs and miners' welfare institutes (but not commercial clubs) club gaming permits which authorise the establishments to provide gaming machines, equal chance gaming and games of chance as prescribed in regulations.

Club machine permits allow the provision of no more than three gaming machines. These may be from categories B, C or D. The club is permitted to choose the combination of machines on its premises. The Licensing Authority may grant or refuse a permit, but it may not attach any conditions to a permit. The Authority only refuses an application for a machine permit if the:

- (a) the applicant does not fulfil the requirements for a members' or commercial club or miners' welfare institute and therefore is not entitled to receive the type of permit for which it has applied.
- (b) the applicant's premises are used wholly or mainly by children and/or young persons.
- (c) an offence under the Act or a breach of a permit has been committed by the applicant while providing gaming facilities.
- (d) a permit held by the applicant has been cancelled in the previous ten years or
- (e) an objection has been lodged by the Commission or the police.

3.4 Prize Gaming & Prize Gaming Permits

Gaming is defined as prize gaming if the nature and size of the prize is not determined by the number of people playing or the amount paid for or raised by the gaming. The prizes will be determined by the operator before play commences.

A prize gaming permit is a permit issued by the Licensing Authority to authorise the provision of facilities for gaming with prizes on specified premises.

An application for a permit can only be made by a person who occupies or plans to occupy the premises an individual, must be aged 18 or over. An application for a permit cannot be made if a premises licence or club gaming permit is in effect for the same premises.

3.5 Temporary Use Notices

Temporary Use Notices (TUN) allow the use of premises for gambling where there is no premises licence but where a gambling operator wishes to use the premises temporarily for providing facilities for gambling. Premises that might be suitable for a TUN, according to Commission, would include hotels, conference centres and sporting venues.

The licensing authority can only grant a TUN to a person or company holding the relevant operating licence, i.e. a non-remote casino operating licence.

The Secretary of State has the power to determine what form of gambling can be authorised by Temporary Use Notices, and at the time of writing this Statement the relevant regulations (SI no 3157: Gambling Act 2005 (Temporary Use Notices) Regulations 2007) state that Temporary Use Notices can only be used to permit the provision of facilities or equal chance gaming, where the gaming is intended to produce a single winner, which in practice means poker tournaments.

There are a number of statutory limits as regards Temporary Use Notices. The meaning of "premises" in Part 8 of the Act is discussed in Part 7 of the Gambling Commission Guidance to Licensing Authorities. As with "premises", the definition of "a set of premises" will be a question of fact in the particular circumstances of each notice that is given. In the Act "premises" is defined as including "any place".

In considering whether a place falls within the definition of "a set of premises", the licensing authority needs to look at, amongst other things, the ownership/occupation and control of the premises.

This licensing authority expects to object to notices where it appears that their effect would be to permit regular gambling in a place that could be described as one set of premises, as recommended in the Gambling Commission's Guidance to Licensing Authorities.

3.6 Occasional Use Notices

The licensing authority has very little discretion as regards these notices aside from ensuring that the statutory limit of 8 days in a calendar year is not exceeded. This licensing authority will though consider the definition of a 'track' and whether the applicant is permitted to avail him/herself of the notice.

Part 4 - The Licensing Objectives

4.1 Licensing Objectives

Premises licences granted must be reasonably consistent with the licensing objectives. With regard to these objectives, this licensing authority has considered the Gambling Commission's Guidance to Licensing Authorities and some comments are made below.

4.2 Preventing gambling from being a source of crime and disorder; being associated with crime and disorder or being used to support crime

The licensing authority is aware that the Gambling Commission takes a leading role in preventing gambling from being a source of crime. The Gambling Commission's guidance does however envisage that licensing authorities should pay attention to the proposed location of gambling premises in terms of this licensing objective. Thus, where an area has known high levels of organised crime this authority will consider that such gambling applications be refused. This licensing authority is aware of the distinction between crime, disorder and nuisance and will consider factors to make that distinction.

4.3 Ensuring gambling is conducted in a fair and open way

The licensing authority notes that the Gambling Commission states that it does not expect licensing authorities to be concerned with ensuring that gambling is conducted in a fair and open way as this will be addressed via operating and personal licences.

4.4 Protecting children and other vulnerable persons from being harmed or exploited by gambling – Licensing Objective

The licensing authority notes that this objective means preventing children from taking part in gambling (as well as restriction of advertising so that gambling products are not aimed at or are, particularly attractive to children). The licensing authority will therefore consider, the commission's guidance, whether specific measures are required at premises, regarding this licensing objective.

Nationally there is now evidence available to show that gambling is being used to normalise adult behaviours and gain favour by those grooming children. The risk is higher around online gambling products but also exists with regards to premises-based gambling and as such operators and staff should be aware of individuals associating with children in the vicinity of their premises or attempting to access their premises in the company of children with concerns being reported as appropriate according to local Policing guidelines.

There is no evidence of child sexual exploitation in licensed premises within the Borough of Hinckley & Bosworth.

Vulnerable Persons

As regards the term “vulnerable persons” it is noted that the Gambling Commission does not seek to offer a definition but states that “it will for regulatory purposes assume that this group includes people who gamble more than they want to; people who gambling beyond their means; and people who may not be able to make informed or balanced decisions about gambling due to a mental impairment, alcohol or drugs.” This licensing authority will consider this licensing objective on a case-by-case basis.

5 COMPLAINTS AGAINST PREMISES LICENSED UNDER THE ACT

This Licensing Authority will investigate complaints against licensed premises in relation to matters relating to the licensing objectives for which it has responsibility. In the first instance, complainants are encouraged to raise the complaint directly with the licence holder or business concerned to seek a local resolution.

Where an interested party has made either a valid representation about licensed premises or a valid application for a license to be reviewed, this Licensing Authority may initially arrange a conciliation meeting to address and clarify the issues of concern.

This process will not override the right of any interested party to ask that the Licensing Committee consider their valid objections or for any licence holder to decline to participate in a conciliation meeting. Due consideration will be given to all relevant representations.

Equal Opportunities Statement

In developing this policy, the Council has recognised its responsibility under the Equality Act 2010 to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The Act and the Council seeks to outlaw unlawful discrimination against a person or group of people because of their:

- Age.
- Disability.
- Gender reassignment.
- Marriage and civil partnerships (in respect of the requirement to have due regard to the need to eliminate discrimination)
- Pregnancy and maternity.
- Race.
- Religion.
- Sex or Sexual orientation.

The Council will not be affected by improper or undue influence from any source. To assist in this:

- The Policy and associated documents will be available on the Internet, and in other formats upon request.
- Multi-language sections may be included in leaflets upon request.
- Support will be offered to individuals who are socially excluded to assist in their understanding of legislation and legal requirements.
- Action will be taken to ensure that all enforcement action, particularly against those individuals from disadvantaged groups or who share protected characteristics, is dealt with fairly.

An equality impact assessment has been completed for this policy.

6 FURTHER INFORMATION

To comply with section 26 of the Counter Terrorism and Security Act 2015, which places a duty on “specified authorities” (including Hinckley and Bosworth Borough Council) to have “due regard in the exercise of their functions, to the need to prevent people from being drawn into extremism/extremist activities or terrorism.”

Therefore, in complying with this duty, gambling premises and or resources should not be utilised to aid/support extremist activity, or the dissemination of extremist views.

Further information about the Gambling Act 2005, this Statement of Principles or the application process can be obtained from: -

The Licensing Service
Hinckley & Bosworth Borough Council
Hinckley Hub
Rugby Road
Hinckley
LE10 0FR

Tel: 01455 238141
E-mail: esadmin@hinckley-bosworth.gov.uk
Website: www.hinckley-bosworth.gov.uk

The Gambling Commission
Victoria Square House
Victoria Square
Birmingham
B2 4BP

Tel: 0121 230 6500
Website: www.gamblingcommission.gov.uk

Appendix A – Consultees on Policy

The Licensing Authority has sent copies of the policy to the following to consult on the content of this Statement of Principles: -

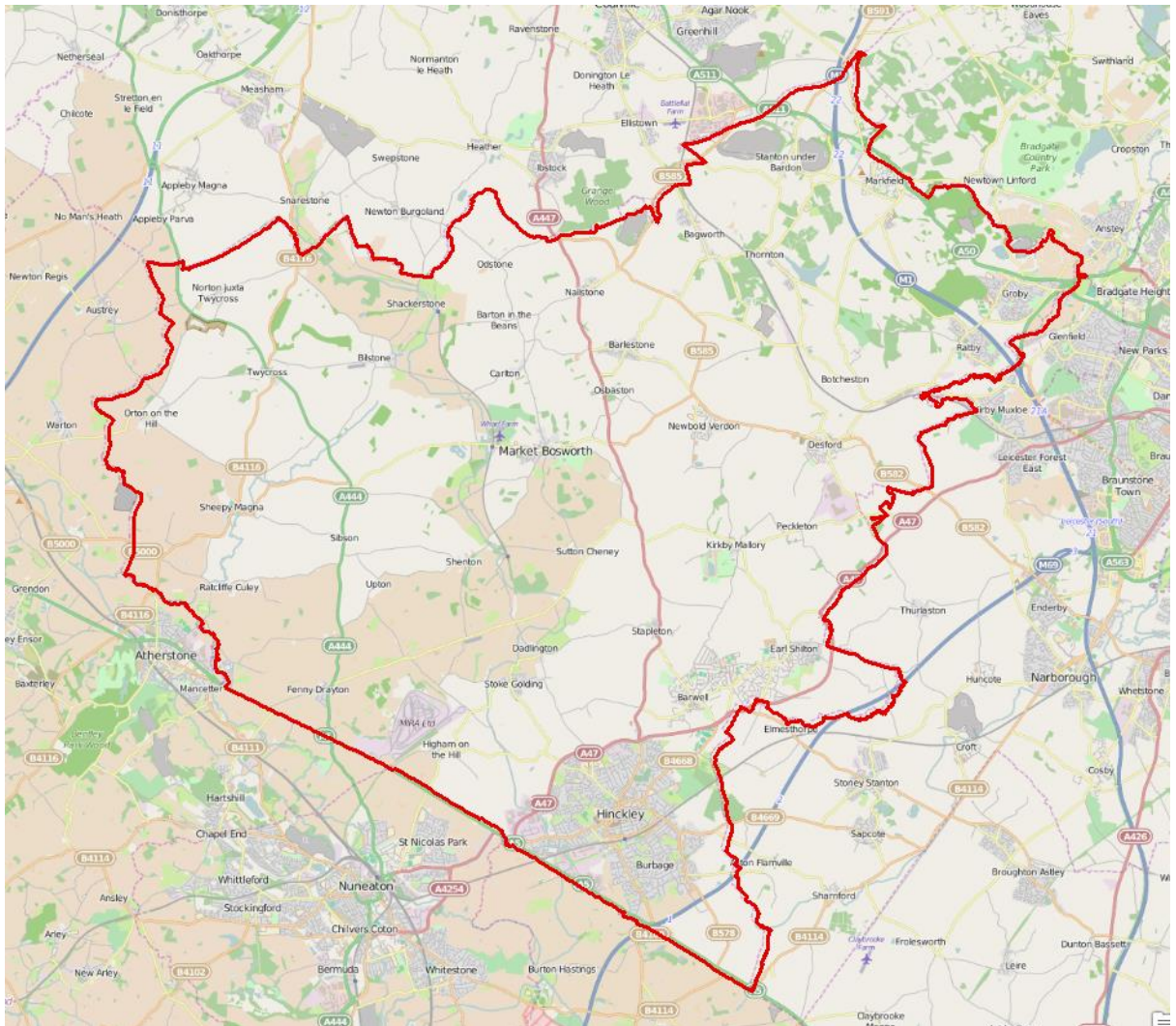
- Leicestershire Police.
- Leicestershire and Rutland Safeguarding Partnership.
- Leicestershire Fire & Rescue Service.
- Hinckley BID.
- The Planning Authority.
- Environmental Health.
- The Gambling Commission.
- HMRC.
- Association of British Bookmakers.
- Hinckley & Bosworth Borough Council Members.
- Parish and Town Councils within the Borough.
- Holders of existing premises licences.
- GamCare & Gamblers Anonymous.
- Gamble Aware

Appendix B - Gambling Act 2005 Scheme of Delegation

Matter to be dealt with	Full Council	Committee / Sub-Committee	Officers
Final approval of the 3-year Statement of Principles	X		
Review of 3-year Statement of Principles		X (Full Committee only)	
Policy not to permit casinos	X		
Fee setting (when appropriate)		X (Full Committee only)	
Application for premises licences		Where representations have been received and not withdrawn (Sub-Committee)	Where no representations received / representations have been withdrawn
Application for a variation to a licence		Where representations have been received and not withdrawn (Sub-Committee)	Where no representations received / representations have been withdrawn

Application for a transfer of a licence		Where representations have been received from the Commission or responsible authority (Sub-Committee)	Where no representations received from the Commission or responsible authority
Application for a provisional statement		Where representations have been received and not withdrawn (Sub-Committee)	Where no representations received / representations have been withdrawn
Review of a premises licence		X (Sub-Committee)	
Application for club gaming/club machine permits		Where objections are made and not withdrawn	Where objections are not received or are withdrawn
Cancellation of club gaming/club machine permits		X (Sub-Committee)	
Applications for other permits			X
Cancellation of licensed premises gaming machine permits			X
Applications for small scale lotteries registration		Where objections are made and not withdrawn (Sub)	Where objections are not made or are withdrawn
Consideration of temporary use notice			X
Decision to give a counter notice to a temporary use notice		X (Sub-Committee)	
Determination of vexatious or frivolous representations or representations which will certainly not influence the authority under the 2005 Act			X

Appendix C – Map of the Borough of Hinckley & Bosworth



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Recommendation from Environment Committee Meeting
Monday 30th July 2024

TO CONSIDER A RECOMMENDATION FROM THE TRAFFIC ISSUES WORKING PARTY

Members considered a recommendation from the Traffic Issues Working Party, which had been circulated to all Members. Cllr Mr Walker advised Members on the background to the recommendation. Following discussion, proposed by Cllr Mr Walker, seconded by Cllr Mr Flemming, and by show of hands, it was

RESOLVED- to make a **RECOMMENDATION** to the Administration & Finance Committee for a budget virement of £3000 from New Projects to new MVAS reserve to facilitate the purchase of a solar powered VAS sign.

Burbage Parish Council

7 August 2024 (2024-2025)

PAYMENTS LIST

Item 12a

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
256	Leased Equipment	01/07/2024		Current Account - Llc	DD	John Deere Equipment Lease	John Deere Financial	X	18,395.76	3,679.15	22,074.91
257	Business Rates	01/07/2024		Current Account - Llc	DD	Business Rates	HBBC	X	94.00		94.00
258	Business Rates	01/07/2024		Current Account - Llc	DD	Business Rates	HBBC	X	104.00		104.00
259	Photocopier	05/07/2024		Current Account - Llc	FPO	Photocopier Contract	Ricoh UK Ltd	X	26.85	5.37	32.22
260	Maintenance	05/07/2024		Current Account - Llc	FPO	Recycling Waste	Tom White Waste Ltd	S	46.12	9.22	55.34
261	Maintenance	05/07/2024		Current Account - Llc	FPO	Hygiene Services	SRCL Ltd	S	38.93	7.79	46.72
262	Telephone	05/07/2024		Current Account - Llc	FPO	Telephone	GPS Telecoms	X	103.85	20.77	124.62
263	Remembrance	05/07/2024		Current Account - Llc	FPO	First Aid Cover	St John Ambulance	X	114.40	22.88	137.28
264	IT Systems & Software	05/07/2024		Current Account - Llc	FPO	IT Services	Erud IT	X	327.07	65.41	392.48
265	Hanging Baskets	05/07/2024		Current Account - Llc	FPO	Hanging Baskets	RCS Plants Ltd	X	2,784.00	556.80	3,340.80
266	Leased Equipment	05/07/2024		Current Account - Llc	FPO	Grounds Vehicle Maintenance C	Farol Ltd	X	103.00	20.60	123.60
267	Litter Collection & Bins	05/07/2024		Current Account - Llc	FPO	Dog Waste & Litter Contract	HBBC	X	1,318.12	263.62	1,581.74
268	Maintenance	05/07/2024		Current Account - Llc	FPO	Recycling Waste	HBBC	X	31.53		31.53
269	Water Supply	05/07/2024		Current Account - Llc	FPO	Water Supply	Water Plus	Z	319.98		319.98
270	Millennium Hall	05/07/2024		Current Account - Llc	FPO	Deposits Return	Sarah Andrews	X	50.00		50.00
271	Millennium Hall	05/07/2024		Current Account - Llc	FPO	Deposits Return	Claire Reynolds	X	50.00		50.00
272	Millennium Hall	05/07/2024		Current Account - Llc	FPO	Deposits Return	Sara Crossthwaite	X	50.00		50.00
273	Allotments	05/07/2024		Current Account - Llc	FPO	Deposits Return	PHILIP GREEN	X	50.00		50.00
274	Electricity Supply	11/07/2024		Current Account - Llc	DD	Electricity Supply	Yorkshire Gas and Power	L	31.20	1.56	32.76
275	Electricity Supply	11/07/2024		Current Account - Llc	DD	Electricity Supply	Yorkshire Gas and Power	S	71.89	14.38	86.27
276	Christmas Lights & Festivities	11/07/2024		Current Account - Llc	DD	Electricity Supply	Yorkshire Gas and Power	L	27.93	1.40	29.33
277	Electricity Supply	11/07/2024		Current Account - Llc	DD	Electricity Supply	Yorkshire Gas and Power	L	50.07	2.50	52.57
278	Electricity Supply	11/07/2024		Current Account - Llc	DD	Electricity Supply	Yorkshire Gas and Power	S	207.57	41.51	249.08
279	Electricity Supply	11/07/2024		Current Account - Llc	DD	Electricity Supply	Yorkshire Gas and Power	S	363.36	72.67	436.03
280	Maintenance	16/07/2024		Current Account - Llc	FPO	Plants	Sharnford Garden Centre	X	55.00	11.00	66.00
281	Electricity Supply	16/07/2024		Current Account - Llc	FPO	Electricity Supply	Southern Electric	L	537.27	26.86	564.13
282	Electricity Supply	16/07/2024		Current Account - Llc	FPO	Electricity Supply	Southern Electric	L	89.38	4.47	93.85
283	Maintenance	16/07/2024		Current Account - Llc	FPO	Service & Repairs	M&S Motor Vehicle Service	S	160.00	32.00	192.00
284	Water Supply & Septic Tank	16/07/2024		Current Account - Llc	FPO	Septic Tank Empty	M & B Boffey	X	325.14		325.14
285	Maintenance	16/07/2024		Current Account - Llc	FPO	Signs	Signs & Graphics Ltd	X	24.00	4.80	28.80
286	Rugby Road Park Improvement	16/07/2024		Current Account - Llc	FPO	Play equipment	Wicksteed Leisure Ltd	X	22,932.53	4,586.51	27,519.04
287	Maintenance	16/07/2024		Current Account - Llc	FPO	SIM contract	3 Business Services	X	26.14	5.23	31.37
288	Water Supply	16/07/2024		Current Account - Llc	FPO	Water Supply	Water Plus	Z	40.71		40.71

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
289	Professional Fees	16/07/2024		Current Account - Llc	FPO	Retained Personnel Advice	Personnel Advice & Solutio	X	300.00	60.00	360.00
290	Insurance Cover	16/07/2024		Current Account - Llc	FPO	Motor Insurance Renewal	Arthur J Gallagher Insuran	X	5,197.15		5,197.15
291	Stationery & Postage	16/07/2024		Current Account - Llc	FPO	Cleaning Materials	ESPO	X	19.70	3.94	23.64
291	Maintenance	16/07/2024		Current Account - Llc	FPO	Cleaning Materials	ESPO	S	126.25	25.25	151.50
291	Maintenance	16/07/2024		Current Account - Llc	FPO	Cleaning Materials	ESPO	X	100.00	20.00	120.00
291	Maintenance	16/07/2024		Current Account - Llc	FPO	Cleaning Materials	ESPO	X	100.00	20.00	120.00
292	Rugby Road Park Improvemenl	16/07/2024		Current Account - Llc	FPO	Seed and fertilise football pitch	Supergrass Ltd	X	5,631.95		5,631.95
293	Defibrillators	16/07/2024		Current Account - Llc	FPO	Replacement Defib Battery & P	Defib Store	X	608.00	133.60	741.60
294	Photocopier	16/07/2024		Current Account - Llc	FPO	Security erase	Ricoh UK Ltd	X	150.00	30.00	180.00
295	Fuel & Phone	16/07/2024		Current Account - Llc	FPO	Fuel	UK Fuels Ltd	X	835.21	167.04	1,002.25
296	Millennium Hall	16/07/2024		Current Account - Llc	FPO	Deposit Return	Kristy Coen	X	50.00		50.00
297	Millennium Hall	16/07/2024		Current Account - Llc	FPO	Deposit Return	Harriet Trunley	X	50.00		50.00
298	Millennium Hall	16/07/2024		Current Account - Llc	FPO	Deposit Return	Stephanie Neal	X	50.00		50.00
299	Millennium Hall	16/07/2024		Current Account - Llc	FPO	Deposit Return	Aimee Miles	X	50.00		50.00
300	Bank Charges	18/07/2024		Current Account - Llc	CHG	Bank Charges	Lloyds Bank	X	18.09		18.09
301	Bank Charges	19/07/2024		Current Account - Llc	CHG	Sum up fee	SumUp Payments Ltd	X	0.41		0.41
302	Tools & Tool Maintenance	24/07/2024		Current Account - Llc	FPO	Pruning saw	Amazon	X	58.32	11.67	69.99
303	Maintenance	24/07/2024		Current Account - Llc	FPO	Line marking paint	Amazon	X	24.79	4.96	29.75
304	Printing & Advertising	24/07/2024		Current Account - Llc	FPO	Advertising	Local Rock Ltd	X	372.50	74.50	447.00
305	Maintenance	24/07/2024		Current Account - Llc	FPO	St Catherines Grounds Mainten	Smith Grayson Ltd	X	922.25	184.45	1,106.70
306	Rugby Road Park Improvemenl	24/07/2024		Current Account - Llc	FPO	Play equipment improvements	JP Landscapes Ltd	X	11,272.00	2,254.40	13,526.40
307	Maintenance	24/07/2024		Current Account - Llc	FPO	Key Cutting	Mike B's Security Locksmitt	X	10.00	2.00	12.00
308	Gas Supply	24/07/2024		Current Account - Llc	FPO	Gas Supply	ESPO	L	273.95	13.70	287.65
309	Rugby Road Park Improvementl	24/07/2024		Current Account - Llc	FPO	Benches	Plastecowood Ltd	X	830.00	166.00	996.00
310	Water Supply & Septic Tank	24/07/2024		Current Account - Llc	FPO	Water Supply	Water Plus	Z	7.77		7.77
311	Rugby Road Park Improvementl	24/07/2024		Current Account - Llc	FPO	Container Storage Units	THS Containers	X	2,300.00	460.00	2,760.00
312	Pensions	31/07/2024		Current Account - Llc	DD			X	1,284.62		1,284.62
313	Grounds Maintenance	31/07/2024		Current Account - Llc	FPO			X	1,995.30		1,995.30
314	Management & Administration	31/07/2024		Current Account - Llc	FPO			X	3,119.25		3,119.25
315	Grounds Maintenance	31/07/2024		Current Account - Llc	FPO			X	1,944.66		1,944.66
316	Management & Administration	31/07/2024		Current Account - Llc	FPO			X	2,387.02		2,387.02
317	Management & Administration	31/07/2024		Current Account - Llc	FPO			X	1,209.60		1,209.60
318	Management & Administration	31/07/2024		Current Account - Llc	FPO			X	2,035.05		2,035.05
319	Caretaking/Cleaning	31/07/2024		Current Account - Llc	FPO			X	1,074.53		1,074.53
320	Caretaking/Cleaning	31/07/2024		Current Account - Llc	FPO			X	902.76		902.76

Burbage Parish Council

7 August 2024 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
321	Management & Administration	31/07/2024		Current Account - Llc	FPO			X	931.54		931.54
322	Grounds Maintenance	31/07/2024		Current Account - Llc	FPO			X	1,714.13		1,714.13
323	Tax & NI	31/07/2024		Current Account - Llc	FPO			X	5,028.21		5,028.21
Total									101,934.81	13,088.01	115,022.82

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

01 Income - Precept

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Precept	470,948.03	235,474.02	-235,474.01				-235,474.01 (-50%)
SUB TOTAL	470,948.03	235,474.02	-235,474.01				-235,474.01 (-50%)

02 Income - Millennium Hall

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Lettings	48,760.00	19,080.21	-29,679.79		193.33	-193.33	-29,873.12 (-61%)
SUB TOTAL	48,760.00	19,080.21	-29,679.79		193.33	-193.33	-29,873.12 (-61%)

03 Income - Allotment Fees

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
5 Tenancy Fees	3,180.00	3,077.20	-102.80				-102.80 (-3%)
SUB TOTAL	3,180.00	3,077.20	-102.80				-102.80 (-3%)

04 Income - Cemetery Fees

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7 Burials	39,220.00	11,091.50	-28,128.50				-28,128.50 (-71%)
9 Memorials	7,000.00	3,066.00	-3,934.00				-3,934.00 (-56%)
SUB TOTAL	46,220.00	14,157.50	-32,062.50				-32,062.50 (-69%)

05 Income - Sports Fees

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11 Football	5,767.00	3,791.50	-1,975.50				-1,975.50 (-34%)
13 Rugby	1,400.00	350.00	-1,050.00				-1,050.00 (-75%)
15 Cricket	1,399.00	800.50	-598.50				-598.50 (-42%)
17 Bowls	6,000.00	3,600.00	-2,400.00				-2,400.00 (-40%)
18 Other Sports							(N/A)
SUB TOTAL	14,566.00	8,542.00	-6,024.00				-6,024.00 (-41%)

06 Income - Bank Interest

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
19 Bank Interest	20,000.00	6,714.87	-13,285.13				-13,285.13 (-66%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

SUB TOTAL	20,000.00	6,714.87	-13,285.13				-13,285.13 (-66%)
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07 Income - Developer Contrib

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23 S106 Provision		44,271.26	44,271.26				44,271.26 (N/A)
24 S106 Maintenance							(N/A)
SUB TOTAL		44,271.26	44,271.26				44,271.26 (N/A)

08 Income - Grants & Donatior

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27 War Memorial Grant							(N/A)
28 Parish & Community Initiative Fu							(N/A)
29 Misc Donation		25,218.50	25,218.50				25,218.50 (N/A)
30 Developing Communities Fund							(N/A)
31 NDP Grants							(N/A)
32 EIP Grant							(N/A)
SUB TOTAL		25,218.50	25,218.50				25,218.50 (N/A)

09 Income - Other Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33 Access/Ground Rent	127.00		-127.00				-127.00 (-100%)
35 Traders Christmas Trees							(N/A)
41 Insurance Settlement							(N/A)
42 Kings Coronation							(N/A)
43 Misc Income		678.67	678.67				678.67 (N/A)
SUB TOTAL	127.00	678.67	551.67				551.67 (434%)

10 Income - Borrowing

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 Borrowing							(N/A)
SUB TOTAL							(N/A)

12 Deposits Held

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
61 Allotments		700.00	700.00	5,860.60	250.00	5,610.60	6,310.60 (107%)
63 Football/Rugby/Cricket		50.00	50.00	1,200.00		1,200.00	1,250.00 (104%)
65 Bowls Club				50.00		50.00	50.00 (100%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

67 Millennium Hall	1,300.00	1,300.00	1,244.25	1,300.00	-55.75	1,244.25 (100%)
SUB TOTAL	2,050.00	2,050.00	8,354.85	1,550.00	6,804.85	8,854.85 (105%)

13 Expenditure - Grounds & A

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
71 Ground Rents				750.00		750.00	750.00 (100%)
73 Maintenance				25,000.00	6,943.95	18,056.05	18,056.05 (72%)
74 Allotment Award				150.00	20.00	130.00	130.00 (86%)
75 Water Supply				100.00		100.00	100.00 (100%)
76 Football Toilets				5,307.00	920.00	4,387.00	4,387.00 (82%)
77 Litter Collection & Bins				18,444.00	5,272.48	13,171.52	13,171.52 (71%)
79 Waste Disposal				1,272.00	478.68	793.32	793.32 (62%)
83 Street Lighting				742.00		742.00	742.00 (100%)
85 Tree Conservation				8,000.00	1,545.00	6,455.00	6,455.00 (80%)
87 Tools & Tool Maintenance				5,300.00	701.58	4,598.42	4,598.42 (86%)
89 Grounds Maintenance Vehicle				1,166.00	335.00	831.00	831.00 (71%)
91 Leased Equipment				21,200.00	18,807.76	2,392.24	2,392.24 (11%)
93 Fuel & Phone				7,950.00	2,380.94	5,569.06	5,569.06 (70%)
99 Benches - Memorial & New				1,590.00		1,590.00	1,590.00 (100%)
SUB TOTAL				96,971.00	37,405.39	59,565.61	59,565.61 (61%)

14 Expenditure - Play Equipme

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
103 Engineers Inspections				1,000.00	942.00	58.00	58.00 (5%)
105 Maintenance				4,000.00		4,000.00	4,000.00 (100%)
109 New Equipment							(N/A)
SUB TOTAL				5,000.00	942.00	4,058.00	4,058.00 (81%)

15 Expenditure - Cemeteries &

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
111 Maintenance				20,000.00	6,557.21	13,442.79	13,442.79 (67%)
113 Water Supply & Septic Tank				1,750.00	349.21	1,400.79	1,400.79 (80%)
115 Electricity Supply				775.00	212.22	562.78	562.78 (72%)
117 Development & Landscaping							(N/A)
SUB TOTAL				22,525.00	7,118.64	15,406.36	15,406.36 (68%)

16 Expenditure - Community E

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
125 Christmas Lights & Festivities				3,000.00	215.84	2,784.16	2,784.16 (92%)
127 Hanging Baskets				4,500.00	2,988.91	1,511.09	1,511.09 (33%)

Burbage Parish Council

7 August 2024 (2024-2025)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

128 Defibrillators	800.00	1,152.98	-352.98	-352.98 (-44%)
130 Remembrance	2,120.00	370.83	1,749.17	1,749.17 (82%)
131 Summer Sports	1,750.00	1,750.00	1,750.00	1,750.00 (100%)
SUB TOTAL	12,170.00	4,728.56	7,441.44	7,441.44 (61%)

17 Expenditure - Donations

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
145	Grants & Donations	5,000.00	2,200.00	2,800.00	2,800.00	2,800.00	2,800.00 (56%)	
SUB TOTAL		5,000.00	2,200.00	2,800.00	2,800.00	2,800.00	2,800.00 (56%)	

18 Expenditure - Administratic

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
151	Professional Fees	6,784.00	327.00	6,457.00	6,457.00	6,457.00	6,457.00 (95%)	
153	Subscriptions	3,500.00	2,024.02	1,475.98	1,475.98	1,475.98	1,475.98 (42%)	
155	Election Costs						(N/A)	
157	Training	2,862.00		2,862.00	2,862.00	2,862.00	2,862.00 (100%)	
159	IT Systems & Software	7,208.00	4,418.14	2,789.86	2,789.86	2,789.86	2,789.86 (38%)	
161	Printing & Advertising	5,088.00	1,862.50	3,225.50	3,225.50	3,225.50	3,225.50 (63%)	
163	Chairman's Expenses	424.00	34.66	389.34	389.34	389.34	389.34 (91%)	
165	Members Expenses	212.00		212.00	212.00	212.00	212.00 (100%)	
167	Travel Expenses	100.00		100.00	100.00	100.00	100.00 (100%)	
168	Volunteer Expenses	100.00		100.00	100.00	100.00	100.00 (100%)	
169	Telephone	1,590.00	407.20	1,182.80	1,182.80	1,182.80	1,182.80 (74%)	
171	Stationery & Postage	1,484.00	336.12	1,147.88	1,147.88	1,147.88	1,147.88 (77%)	
172	Office Furniture	350.00	246.20	103.80	103.80	103.80	103.80 (29%)	
175	Photocopier	901.00	327.88	573.12	573.12	573.12	573.12 (63%)	
177	Bank Charges	375.00	93.18	281.82	281.82	281.82	281.82 (75%)	
263	Community Engagement	1,060.00		1,060.00	1,060.00	1,060.00	1,060.00 (100%)	
SUB TOTAL		32,038.00	10,076.90	21,961.10	21,961.10	21,961.10	21,961.10 (68%)	

19 Expenditure - Insurance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
181	Insurance Cover		500.84	500.84	14,310.00	5,197.15	9,112.85	9,613.69 (67%)
SUB TOTAL			500.84	500.84	14,310.00	5,197.15	9,112.85	9,613.69 (67%)

20 Expenditure - Millennium H

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
193	Maintenance	6,000.00	2,279.75	3,720.25	3,720.25	3,720.25	3,720.25 (62%)	
195	Water Supply	3,710.00	1,129.26	2,580.74	2,580.74	2,580.74	2,580.74 (69%)	
197	Electricity Supply	11,550.00	3,368.69	8,181.31	8,181.31	8,181.31	8,181.31 (70%)	

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

199 Gas Supply	5,512.00	2,039.48	3,472.52	3,472.52 (63%)
201 Business Rates	1,060.00	415.58	644.42	644.42 (60%)
SUB TOTAL	27,832.00	9,232.76	18,599.24	18,599.24 (66%)

21 Expenditure - Bowls Pavilic

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
207 Maintenance				1,060.00	178.01	881.99	881.99 (83%)
209 Water Supply				300.00		300.00	300.00 (100%)
211 Electricity Supply				630.00	185.28	444.72	444.72 (70%)
213 Business Rates				1,200.00	371.63	828.37	828.37 (69%)
SUB TOTAL				3,190.00	734.92	2,455.08	2,455.08 (76%)

22 Expenditure - Hinckley Roa

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
217 Maintenance				1,500.00	855.80	644.20	644.20 (42%)
219 Water Supply				636.00	164.40	471.60	471.60 (74%)
221 Electricity Supply				1,000.00	292.76	707.24	707.24 (70%)
SUB TOTAL				3,136.00	1,312.96	1,823.04	1,823.04 (58%)

23 Expenditure - Britannia Pav

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
203 Maintenance				3,000.00	975.00	2,025.00	2,025.00 (67%)
204 Water Supply & Septic Tank							(N/A)
205 Electricity Supply				4,500.00	1,142.45	3,357.55	3,357.55 (74%)
206 Business Rates							(N/A)
SUB TOTAL				7,500.00	2,117.45	5,382.55	5,382.55 (71%)

24 Expenditure - Staffing

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
227 Management & Administration				124,000.00	38,729.04	85,270.96	85,270.96 (68%)
229 Grounds Maintenance				71,000.00	22,634.22	48,365.78	48,365.78 (68%)
231 Caretaking/Cleaning				30,000.00	8,357.42	21,642.58	21,642.58 (72%)
233 Tax & NI				71,000.00	20,393.29	50,606.71	50,606.71 (71%)
235 Pensions				16,500.00	5,193.34	11,306.66	11,306.66 (68%)
SUB TOTAL				312,500.00	95,307.31	217,192.69	217,192.69 (69%)

Burbage Parish Council

7 August 2024 (2024-2025)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

25 Expenditure- Neighbourhoc

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
249	Planning Consultant Fees				3,000.00		3,000.00	3,000.00 (100%)
251	Consultation Events							(N/A)
253	Printing & Advertising							(N/A)
255	Website Costs					105.00	-105.00	-105.00 (N/A)
256	Support Services							(N/A)
257	Training & Travel							(N/A)
SUB TOTAL					3,000.00	105.00	2,895.00	2,895.00 (96%)

26 Expenditure - Borrowing

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
187	Public Works Loan Board				28,601.71	6,376.59	22,225.12	22,225.12 (77%)
SUB TOTAL					28,601.71	6,376.59	22,225.12	22,225.12 (77%)

27 Reserves - Contingency

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
248	Contingency				34,300.00		34,300.00	34,300.00 (100%)
SUB TOTAL					34,300.00		34,300.00	34,300.00 (100%)

28 Reserves - Reserve & Earm

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
239	Capital				63,500.00		63,500.00	63,500.00 (100%)
240	General				155,178.05		155,178.05	155,178.05 (100%)
244	Open Spaces Development				33,095.75		33,095.75	33,095.75 (100%)
245	Grounds - Plant & Machinery				10,164.66	375.00	9,789.66	9,789.66 (96%)
246	New Projects				44,823.16		44,823.16	44,823.16 (100%)
259	Horsepool Improvements				3,914.95		3,914.95	3,914.95 (100%)
260	Grounds Workshop Improvemen				1,129.61	205.00	924.61	924.61 (81%)
269	S106 Maintenance				256,269.36		256,269.36	256,269.36 (100%)
274	LCC Treescape Fund				6,672.44		6,672.44	6,672.44 (100%)
276	Cemetery Extension Developme				30,000.00		30,000.00	30,000.00 (100%)
277	Election Reserve				10,000.00		10,000.00	10,000.00 (100%)
278	Planning Consultants - Rail Freiq				10,000.00		10,000.00	10,000.00 (100%)
280	Land Acquisition				50,000.00		50,000.00	50,000.00 (100%)
281	Asset Management				10,000.00		10,000.00	10,000.00 (100%)
283	Pavilion Enhancements				35,000.00		35,000.00	35,000.00 (100%)
286	Community Orchard Project				500.00		500.00	500.00 (100%)
287	Millennium Hall Improvement Prc				4,660.01		4,660.01	4,660.01 (100%)
288	Woodland Ashes Area Project				1,871.40	900.00	971.40	971.40 (51%)
293	Millennium Hall Audio Project				27,000.00	22,281.00	4,719.00	4,719.00 (17%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

294	Grass Pitch Improvement Projec	24,191.17	118.34	24,072.83	24,072.83 (99%)
295	Play Equipment Improvements F	10,741.96	9,087.00	1,654.96	1,654.96 (15%)
296	Hinckley Road Drainage Works	8,000.00	6,800.00	1,200.00	1,200.00 (15%)
297	Rugby Road Park Improvements	90,838.26	42,966.48	47,871.78	47,871.78 (52%)
298	Outdoor Sport Development	90,000.00		90,000.00	90,000.00 (100%)
299	Car Park Improvements	30,000.00		30,000.00	30,000.00 (100%)
300	Far Lash Project	4,000.00		4,000.00	4,000.00 (100%)
301	Community Equipment Project	2,830.50	2,798.47	32.03	32.03 (1%)
SUB TOTAL		1,014,381.28	85,531.29	928,849.99	928,849.99 (91%)

Summary

NET TOTAL	603,801.03	359,765.07	-244,035.96	1,630,809.84	270,130.25	1,360,679.59	1,116,643.63 (49%)
V.A.T.		24,293.12			28,588.98		
GROSS TOTAL		384,058.19			298,719.23		

Burbage Parish Council

Prepared by [REDACTED] DPO
Name and Role (Clerk/RFO etc)

Date: 07/08/24

Approved by [REDACTED]
Name and Role (RFO/Chair of Finance etc)

Date: 07/08/24

Bank Reconciliation at 31/07/2024			
	Cash in Hand 01/04/2024		1,038,283.54
	ADD Receipts 01/04/2024 - 31/07/2024		384,058.19
			1,422,341.73
	SUBTRACT Payments 01/04/2024 - 31/07/2024		298,719.23
A	Cash in Hand 31/07/2024 (per Cash Book)		1,123,622.50
	Cash in hand per Bank Statements		
	Petty Cash 31/07/2024	5.13	
	Current Account - Lloyds 31/07/2024	3,622.64	
	Deposit Account - Lloyds 31/07/2024	714,192.86	
	32 Day Notice Account - Lloyds 31/07/2024	408,399.85	
			1,126,220.48
	Less unrepresented payments		2,597.98
			1,123,622.50
	Plus unrepresented receipts		
B	Adjusted Bank Balance		1,123,622.50
A = B Checks out OK			

Petty cash @ 31/7/24

Burbage Parish Council

Transactions for Petty Cash

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			5.13	
			CLOSING BALANCE			5.13	

Current A/C @ 31/7/24

7 August 2024 (2024-2025)

Burbage Parish Council
RECONCILIATION - Current Account - Lloyds 31-07-2024

From Accounts	£1,024.66
Payments not cashed Add	£2,597.98
Receipts not entered Subtract	
<hr/>	
Statement should be	£3,622.64

Issue date: 5 August 2024

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: UTTOXETER

Sort code: 30-98-90 Account number: 15525368

BIC: LOYDGB21592

IBAN: GB82 LOYD 3098 9015 5253 68

MRS J PERRY
BURBAGE PARISH COUNCIL
BURBAGE MILLENNIUM HALL
BRITANNIA ROAD
HINCKLEY
LEICESTERSHIRE
LE10 2HF



BUSINESS ACCOUNT

BURBAGE PARISH COUNCIL

Account summary

Balance On 29 Jul 2024	£25,498.94
Total Paid In	£6,520.38
Total Paid Out	£25,138.03
Balance On 05 Aug 2024	£6,881.29

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
29 Jul 24		STATEMENT OPENING BALANCE			25,498.94
30 Jul 24	BGC	NATIONAL CHILDBIRT NCT/261831	240.50		25,739.44
30 Jul 24	FPI	JO JINGLES SW LEIC MILL HALL/252 41214152415411000N 523002 10 30JUL24 21:41	46.00		25,785.44
31 Jul 24	FPI	COOMB N I8 SEPT 215099233241137001 404765 10 31JUL24 14:23	68.50		25,853.94
31 Jul 24	FPI	GRIFFIN LLL GRIFFIN090225 RP4659980004809300 208546 10 31JUL24 15:28	110.75		25,964.69
31 Jul 24	FPO	HMRC - ACCOUNTS OF 600000001396022894 190PY001099062504 083210 10 31JUL24 17:55		5,028.21	20,936.48
31 Jul 24	FPO			1,714.13	19,222.35
31 Jul 24	FPO			931.54	18,290.81
31 Jul 24	FPO			902.76	17,388.05
31 Jul 24	FPO			1,074.53	16,313.52
31 Jul 24	FPO			2,035.05	14,278.47
31 Jul 24	FPO			1,209.60	13,068.87
31 Jul 24	FPO			2,387.02	10,681.85
31 Jul 24	FPO			1,944.66	8,737.19
31 Jul 24	FPO			3,119.25	5,617.94
31 Jul 24	FPO			1,995.30	3,622.64

Your Account activity is continued overleaf

Deposit A/c @ 31/7/24

7 August 2024 (2024-2025)

Burbage Parish Council
RECONCILIATION - Deposit Account - Lloyds 31-07-2024

From Accounts	£714,192.86
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Payments not cashed Add	
Receipts not entered Subtract	

Statement should be	£714,192.86
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BB INST ONLINE Statement

Printed: 07 August 2024

Burbage Parish Council Sort code 30-98-90 Account number 16334860
 Burbage Millennium Hall
 Britannia Road
 Burbage
 Hinckley
 United Kingdom
 LE10 2HF

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
05 Aug 24	BURBAGE PARISH COU 309890 15525368	TFR		5000.00	709192.86
09 Jul 24	INTEREST (GROSS)		762.53		714192.86
28 Jun 24	BURBAGE PARISH COU 309890 15525368	TFR		40000.00	713430.33
13 Jun 24	BURBAGE PARISH COU 309890 15525368	TFR		20000.00	753430.33
10 Jun 24	INTEREST (GROSS)		896.86		773430.33
30 May 24	BURBAGE PARISH COU 309890 15525368	TFR		20000.00	772533.47
16 May 24	BURBAGE PARISH COU 309890 15525368	TFR		10000.00	792533.47
09 May 24	INTEREST (GROSS)		888.07		802533.47
30 Apr 24	BURBAGE PARISH COU 309890 15525368	TFR		25000.00	801645.40
24 Apr 24	BURBAGE PARISH COU 309890 15525368	TFR		15000.00	826645.40
17 Apr 24	BURBAGE PARISH COU 309890 15525368	TFR		25000.00	841645.40
09 Apr 24	INTEREST (GROSS)		669.35		866645.40
08 Apr 24	BURBAGE PARISH COU 309890 15525368	TFR	240000.00		865976.05
28 Mar 24	BURBAGE PARISH COU 309890 15525368	TFR		10000.00	625976.05
11 Mar 24	INTEREST (GROSS)		740.90		635976.05
08 Mar 24	BURBAGE PARISH COU 309890 15525368	TFR		20000.00	635235.15
29 Feb 24	BURBAGE PARISH COU 309890 15525368	TFR		30000.00	655235.15
09 Feb 24	INTEREST (GROSS)		769.97		685235.15
30 Jan 24	BURBAGE PARISH COU 309890 15525368	TFR		20000.00	684465.18
09 Jan 24	INTEREST (GROSS)		758.90		704465.18
05 Jan 24	BURBAGE PARISH COU 309890 15525368	TFR		30000.00	703706.28
28 Dec 23	BURBAGE PARISH COU 309890 15525368	TFR		10000.00	733706.28
14 Dec 23	BURBAGE PARISH COU 309890 15525368	TFR		10000.00	743706.28

32 day notice A/c @ 31/7/24

7 August 2024 (2024-2025)

Burbage Parish Council
RECONCILIATION - 32 Day Notice Account - Lloyds 31-07-2024

From Accounts £408,399.85

Payments not cashed Add

Receipts not entered Subtract

Statement should be £408,399.85



COMMERCIAL BANKING

PRIVATE & CONFIDENTIAL

Burbage Parish Council
Burbage Millennium Hall
Britannia Road
Burbage
Hinckley
LE10 2HF

Lloyds Bank plc
1st Floor (East)
10 Gresham Street
London, EC2V 7AE
Tel: 0345 305 5555
E-mail: lloydstreasury@lloydsbanking.com

DEPOSIT ACCOUNT STATEMENT

From 28/06/2024 to 31/07/2024

1 August 2024

Account: 32 Day Notice Short Identification: BRBGPRSH00
Account Identification: BRBGPRSH00 Statement: 10
Gross Interest Rate on 31/07/2024: 2.5%* Interest Payment Frequency: Daily
Currency: GBP Statement Frequency: Monthly

Table with columns for dates and interest payments. Includes a header row for 'BALANCE BROUGHT FORWARD' and multiple rows for 'Interest Payment' from 28-Jun-24 to 22-Jul-24.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 119278.

32 Day Notice A/C

V364



COMMERCIAL BANKING

£922.01

Entry Date	Value Date	Description	Transaction Reference	Entries	Balance
23-Jul-24	24-Jul-24	Interest Payment		27.96 CR	408,204.10 CR
24-Jul-24	25-Jul-24	Interest Payment		27.96 CR	408,232.06 CR
25-Jul-24	26-Jul-24	Interest Payment		27.96 CR	408,260.02 CR
26-Jul-24	29-Jul-24	Interest Payment		83.89 CR	408,343.91 CR
29-Jul-24	30-Jul-24	Interest Payment		27.97 CR	408,371.88 CR
30-Jul-24	31-Jul-24	Interest Payment		27.97 CR	408,399.85 CR
31-Jul-24	CLOSING BALANCE				408,399.85 CR

* If your interest rate has changed within this statement period, a separate letter will have been sent to you with details of your new interest rate and when this became effective.

If you have any questions about this letter please call us on the relevant number below. We're available 8am to 5pm, Monday to Friday (apart from Bank Holidays).

Turnover up to GBP 25m: 0345 305 5555

Turnover GBP 25m to GBP 100m: 0345 300 5798

Turnover GBP 100m+: 0345 601 3645

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Accounts and Deposits
Cash Management and Payments

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Our service promise

If you experience a problem, we will always try to resolve it as quickly as possible. Please bring it to the attention of any member of staff. Our complaints procedures are published on our 'Help & Support pages' at: www.lloydsbank.com/business/help-and-support/account-management/make-a-complaint.html

Budgetary Overspend Report

Item 12d

Cost Centre: Community Enhancement

128 Defibrillators

The expenditure budget for Defibrillators 2024/25 is £800. Administration & Finance Committee in June resolved to purchase Bleed Kits for all 6 of the parish owned defibrillators at a cost of £544.98, which was within budget at the time. New pads and batteries were required in 2 defibrillators in July.

At 31.07.24 the overspend stood at £352.98 (44% variance). This variance is unlikely to increase during the financial year, unless any defibrillators are deployed.

Juliet Perry
Principal Officer &
Responsible Financial Officer
07.08.2024